

E. C. CRUISERS CAR CLUB

Constitution and By Laws

January 1, 2018

Article I – Name Emblem and Colors

- Section 1: Name – E. C. Cruisers
- Section 2: Emblem – Rearview Mirror with Dice and the Words “Looking Back”
- Section 3: Colors – Red and Black

Article II – Objectives

- Section 1: The purpose of the club is to promote interest and unite its members in various forms of automotive activities.
- Section 2: To create good fellowship and sportsmanship among all members.
- Section 3: To conduct club functions and activities in a manner befitting member of the automotive sport and to encourage a better understanding among members of the public, press and law enforcement agencies.
- Section 4: To promote safety in driving, automobile maintenance and overall vehicle operation.
- Section 5: To be a positive influence in the community by sponsoring charitable functions and other community related project.

Article III - Membership

- Section 1: Membership shall be open to the public (16 years of age or order).
- Section 2: A member in good standing must sponsor all applicants.
- Section 3: New members must attend two meetings. The first is to meet everyone and get information about our club. The second meeting, new members will pay to join, and the club will vote on whether they can join the club.
- Section 4: A vote shall be taken by the members before any applicant can be accepted into the membership. “**VOTE**” = majority of attendance by show of hands while prospect leaves the room. New member must be in attendance to be voted into the club.
- Section 5: Families of members in good standing can participate in club social events however, having no voting rights. “**MEMBER**” = individual paying dues and spouse.
- Section 6: To be eligible for any club paid functions, a club member must have accumulated five (5) points = one (1) point for each function or one (1) point for each of five (5) books sold.

- Section 7: Non-Member Applicants for club membership may attend club functions but shall pay the full event cost.
- Section 8: Club members who have not obtained the required points may attend club functions but shall pay the full event cost.
- Section 9: Non-Member Definition: Individual and or spouse that are in the applicant process for club membership.

Article IV – Dues

- Section 1: Dues are presently \$25.00 (11/5/17), but are to be established yearly at the November membership meeting according to the needs of the Club. A \$10.00 initiation fee will be charged for new members
- Section 2: Dues will be collected during January, February, and March.
- Section 3: If dues are not paid by March 31st, the individual must re-apply for membership. NOTE: The \$10.00 initiation fee will apply to re-applications. Applications after September 1st will include balance of the year plus one full year of membership.

Article V – Elections

- Section 1: All nominees for any office must have attended at least five (5) monthly meetings of the current year and be in good standing.
- Section 2: Any officer missing three consecutive meetings is subject to removal from the board.
- Section 3: All the officers and trustees are to be elected at the November meetings and take office in January.
- Section 4: Nominations must be made from the floor during the September and October meetings.
- Section 5: All voting will be by secret ballot with only members with paid up dues eligible to vote.
- Section 6: Elected officers and trustees will be decided by majority vote of members in good standing in attendance at the November meeting.
- Section 7: Elected officers except for a specified trustee will serve a one (1) year term.
- Section 8: Trustees will number six (6) with alternates as selected by executive officers.
- Section 9: The trustee with the highest number of votes will be the Chairman for one year. In case of a tie, there will be a coin toss to determine the chairman. After serving his/her one-year term, the chairman will remain in office as a trustee and the person with the highest number of votes in preceding year will become the chairman.
- Section 10: Succession of a vacated executive office shall be filled voluntarily, Vice President to President. Head trustee to Vice President, Trustee to head trustee, alternate trustee to trustee in order of club seniority.

- Section 11: Good Standing Definition: An established member in good standing shall have been a member for a period of one year.

Article VI – Duties of Elected Officers

- Section 1: The President will preside over all meetings of the club, serve as Chairman of the Board and coordinate all club activities.
- Section 2: The Vice-President will perform all duties of the President in his absence.
- Section 3: The Secretary will record and maintain minutes of all meetings of the Club; maintain records; give notice to the membership and Board of special meetings and maintain club records.
- Section 4: The Treasurer will collect all dues; collect and maintain all club monetary records; make all club payments as required or directed by the Board; countersign all check with the President or Vice-President also being required; and make monthly reports to the Board and membership.
- Section 5: The Public Relations Office will be responsible for all news releases and correspondence to the club; maintain a club history and album annually; and coordinate a club newsletter.
- Section 6: The Trustees will serve as a buffer or Grievance Committee to the board; serve as chairperson of different committees; have responsibility for meeting hall; serve as auditing committee; and shall be standing by-law committee.

Article VII – Meetings

- Section 1: Regular membership meeting will be held once a month. (Times and place set forth by the Board).
- Section 2: Meetings of the Board will be held at a time and place set forth by the Chairman.
- Section 3: Special Board or Membership meeting are called and scheduled by the President.
- Section 4: **Roberts Rules of Order** will be applied during all meetings, unless otherwise amended and provided for in the by-laws.
- Section 5: The order of business for all meeting is as follows:
- a. Call to order
 - b. Moment of silence and Pledge of Allegiance
 - c. Roll Call – Sign in book
 - d. Reading of the minutes
 - e. Secretary's report
 - f. Treasurer's report
 - g. Correspondence – Public Relations
 - h. Introduction of Guest, Applicants, and New Members
 - i. Committee Reports
 - j. Unfinished Business
 - k. New Business
 - l. Good of the Order (remarks and complaints)
 - m. Adjournment (50/50 drawing)

Section 6: Committees of the Club

- a. Activities
- b. Fund Raising

Article VIII – Safety Check

Section 1: Every Club member's car (used in club activities) must meet Pennsylvania State Inspection criteria **if applicable**.

Article IX – Amendments

Section 1: The Club Constitution and By-Laws can be amended at any regular or special meeting of the membership. The proposed changes must be subject to discussion, then a motion and a second made, followed by a vote at (3) three consecutive meetings. Must have a majority in attendance vote before becoming binding.

Article X – Entitlements

Section 1: No member will be entitled to any individual or collective interest, participation, share or property in the assets of this club. **NO DIVIDENDS OR PAYMENTS OF THE LIKE NATURE EVER ARE DECLARED OR PAID TO THE MEMBERS OF THIS CLUB.** In the event of this organization dissolving, all assets will be donated to a charity as selected by a majority in attendance vote of the membership.

Article XI – Scholarship

- Section 1: A committee of no less than three members shall administer the E C Cruisers scholarship award criteria. The scholarship committee shall be selected from volunteers at the January meeting.
- Section 2: The scholarship budget for each year will be set at the January officer's meeting following a review of the declarations of intent to apply for scholarships submitted by Club members at the November meeting.
- Section 3: To have eligibility for a scholarship award, the sponsoring member must have maintained membership in the organization for at least one full year. The sponsoring member must also obtain five points in the period of January through application deadline of the award year. The points can be earned through attending the monthly meetings or a Club Sponsored events
- Section 4: The specific order of eligibility will be member first, legal children of the member, and then the grandchildren of the member.
- Section 5: Applicants must be full time students at an accredited post-secondary institution with no less than (12) twelve credits per semester or equivalent clock hours for full time status. Proof of enrollment (copy of schedule or course registration form), Club scholarship application, and 150-word essay on the applicant's reason for applying must forwarded to the committee by the application deadline, July 31st.

- Section 6: All scholarship applicants will be treated equally, and the scholarships will be awarded based on adherence to the scholarship criteria.
- Section 7: The scholarship check will be forwarded to the successful applicant (s) or applicant's sponsor by the Club treasurer following the announcement of the scholarship committee.
- Section 8: The sponsor of the applicant must chair or co-chair one committee or serve as an elected officer of the Club during the January through application deadline period.
- Section 9: Scholarship applicant must volunteer at one Club function between January and the application deadline which may include but not be limited to the Valentine's Brunch, Swap Meet, Greensburg Community Days Cruise, Bovard Burger Bash I, Bruster Cruise. For applicants living outside the region, volunteer community service may be substituted with the prior approval of the scholarship committee. The volunteer community service must be in the spirit of the E C Cruisers and must be signed off by someone other than the sponsor or parent of the applicant. A form will be provided by the Scholarship Committee for the required approval.
- Section 10: Upon review of applications, successful applicants will read their 150-word essay at a Club meeting. The applicant's sponsor may read the essay if the candidate is unable to attend.
- Section 11: The maximum number of scholarship awards and individual can receive is four.
- Section 12: Any deviation from these By-law's must be approved by a majority vote of those in attendance and be sanctioned only for that specific period of eligibility.

Article XII – Donations

- Section 1: All donations up to \$50.00 can be proposed and voted on at any meeting by secret ballot with majority in attendance vote. All requests for donations over the set \$50.00 minimum must be submitted to the executive board. If approved by the board, the request is presented to the body at the next meeting and voted by secret ballot with majority in attendance ruling.
- Section 2: A \$50.00 donation will be made to a member for bereavement for the death of a mother/father/husband/wife/children/stepchildren/and grandchildren.

Changes to these By-Laws, were approved at the February 2018 meeting of the E C Cruisers.